

# FROZEN LIGHT

**Frozen Light is recruiting a Technical Stage Manager for the national tour of The Ancient Oak of Baldor, a fantastical sensory theatre performance.**

## **The Role**

We are looking for a touring Technical Stage Manager to join the team of The Ancient Oak of Baldor. You will be managing the daily running of the tour, liaising and advancing with venues, running the get in and get out, managing props and consumables, running the reset between shows and writing show reports.

Additional to this role the show will tour with a touring technician and three performers. Everyone contributes to the get in and get out.

You will join the show during its development and have the opportunity to put systems in place ready for the tour. You will then be responsible for the smooth and safe running of the national tour.

## **Responsibilities**

- Ensuring the smooth running of all production elements when on tour.
- Advancing the show with upcoming venues and ensuring all technical needs are met.
- Take on a leadership role by managing and supporting the touring technician and team.
- Running the get in and get outs at each venue, as well as between show pre sets.
- Relight the show in each touring venue.
- Be the first point of contact when visiting a venue representing the company in a friendly and professional manner at all times
- Complete and distribute show reports
- Plan and take on technical and scenic maintenance
- Ensuring the smooth running of all production elements when on tour.
- Driving the tour vehicle in a safe and legal manner, planning routes and ensuring legal and secure parking.
- Attending rehearsals and production meetings as required.
- Updating and creating all technical and production related paperwork whilst on tour

## **Dates**

- > One week of rehearsal in July 2024
- > Further rehearsals in October and November 2024
- > Touring November 2024 - June 2025

For more detailed dates see bottom of the advert.

## **Person Specification**

We are looking for an experienced Technical Stage Manager who is able to take on a varied range of tasks. You will need to use your own initiative and manage the small touring team on the road.

We are interested in working with people who are passionate about working in an interactive environment where the needs of the audience are paramount to the production.

There will be two shows a day when on tour (usually 11am and 1.30pm). The get in time can be tight and we will expect you to work efficiently and in a conscientious manner as part of a team.

The show runs with an ETC Nomad and an Allen and Heath digital sound desk and experience of this will be useful but not essential. The show will tour with technical equipment, along with the use of minimal venue equipment.

## **Essential**

- Experience in a leadership role whilst on tour, and experience of managing touring shows and touring teams
- Good all round experience and knowledge across all technical departments including stage management
- Clean driving licence
- Re Lighting experience on small to mid scale productions
- Excellent knowledge of production health and safety and safe working practices
- Calm and practical approach to all problem solving
- Ability to work well under pressure and in new environments
- Excellent organisational, logistic and communication skills

## **Desirable**

- Knowledge of ETC Nomad
- Knowledge of sound systems
- Experience driving a transit van
- Experience working in multi-sensory theatre
- Basic carpentry and stage skills

## **About Frozen Light:**

Frozen Light are a company who make bold, exciting, interactive and audience focused multi-sensory touring theatre for adult audiences with profound and multiple learning disabilities (PMLD).

Please find more information about Frozen Light at [www.frozenlighttheatre.com](http://www.frozenlighttheatre.com)

## **About The Ancient Oak of Baldor:**

The Ancient Oak of Baldor, takes audiences to The Forest of Baldor in the final moments of Autumn, where a tree dwelling community are preparing for a festival to welcome in the darker months. We follow Elspeth into winter as she experiences a loss like no other, and emerging into spring with renewed wisdom.

The Ancient Oak of Blador intertwines music, sensory performance and rich storytelling to take audiences with profound and multiple learning disabilities on a journey through the seasons and across a broad emotional landscape.

The show is for 6 people with PMLD and their companions (support workers/family members). It will be performed in the round with a giant magical tree forming the centre of the space.

The score will consist of original pre-recorded and live music. There will be live Cello and lots of beautiful sung harmonies. Contained within the story are many multi-sensory one to one interactions between performer and audience member; these sensory moments are key to how Frozen Light engages and communicates with our audience.

The Ancient Oak of Baldor will premiere in November 2024 and tour throughout 2025. We are currently casting performers for the Autumn and Spring 2025 tour (see dates below).

The Ancient Oak of Baldor is currently in development and you will join the company as the set arrives in the rehearsals room in July. You will then join the company for part of the four week rehearsal period in October where we are excited for you to have time to put touring systems in place and spend time with the rest of the touring team. You will work closely with the Production Manager and creative team on the final stages of the design and feasibility process.

We are keen to explore what different people might bring to this role in terms of their identities, including but not limited to age, ethnicity, disability and class background.

### **Payment for rehearsals and tour:**

Weekly fee to be discussed. Plus, per diems (£33 per overnight stay), travel and accommodation when on tour. Weekly fee is above equity minimum.

Please contact the recruitment address below for more information.

### **How to Apply**

Please apply by email to Lucy Garland, Co-Artistic Director on [recruitment@frozenlighttheatre.com](mailto:recruitment@frozenlighttheatre.com). **Please include a CV and one piece of additional material** outlining why you are interested in working for us, how you meet the person specification and describing what skills and experience you would bring to this role. This might be in the form of a covering letter, video/voice recording (no longer than 2 minutes), drawing or diagram - however you must feel comfortable communicating. You will not be judged on the artistic quality of this material but rather what you can tell us about your background and interest in this opportunity. We don't expect you to put any more work into this than you would a standard cover letter but invite you to present yourself to us in the way that makes you most comfortable. If you have any questions in relation to this do let us know and we will be happy to discuss it with you on phone or email.

Frozen Light will make reasonable adjustments to the process and the tour itself if you are a D/deaf, disabled or neurodivergent person, or manage long-term health conditions, or if you need reasonable adjustments at audition stage or beyond. Please get in touch with Jacqui MacKay (Frozen Lights Executive Director) on [jacqui@frozenlighttheatre.com](mailto:jacqui@frozenlighttheatre.com) or 01603 283380 for a conversation about this. We are open to a job share for the role, particularly if this could support a disabled TSM or a

performer with caring responsibilities to work with us. Please indicate in your application or accompanying email if you are interested in a job share.

We are working with a Creative Access Consultant on this project, who will be present throughout the rehearsal process. We also have a company access and inclusion advisor who supports Frozen Light across all our projects. We have worked with disabled and neurodivergent performers previously and are continuously developing our practice to remove any barriers to access for people we work with. We will provide access rider forms which you can fill in for your interview. We are also happy to receive your own access rider. Everyone who works for us is given the opportunity to work with our company access and inclusion advisor to develop an access rider for future use should you want to. We will provide wellbeing support for the touring team.

We actively encourage people from a variety of backgrounds with different skills, experiences and stories to join us and influence and develop our working practice. All applications will be assessed on merit.

On our website you can find this information in large print. If you need any of this information in a different format please contact us.

**Deadline for application: 5pm 31st May 2024**

**Interview dates:**

Interviews will be held on zoom on the 17th June 2024.

**Contract dates:**

**Rehearsals**

Set Arrives / Initial install - **15th - 19th July 2024** - 1 week working alongside the production manager and lighting/technical designer, learning how the show is built and operated. This will be the final stages of the design process and where touring systems can be put in place.

Week one rehearsals - **7th - 11th October 2024** - This will involve a residency in a day centre or specialist school, with detailed training in sensory theatre and working with the set and technical elements.

Week Two rehearsals - **14th October 2024** - Get In for rehearsals

Week Three rehearsals - **25th October 2024** - Get Out for rehearsals

Week Four rehearsals - **4th - 8th November** - Tech week

## Tour Dates

**Show Opens: 12th - 17th November, The Garage Norwich.** Touring to theatre venues for a further 3 weeks in Autumn and 22 weeks in Spring 2025 (this includes 2 weeks paid holiday in April '25).

Please see the draft tour schedule below (some dates are likely to change, this is to get an idea of the schedule), you would be expected to arrive in the location the evening before a performance date.

There will be two shows a day at 11am and 1.30pm. Get in will start at 7.30am or 8am on the first day of shows.

Date	Location
<b>2024 dates</b>	
Tuesday 12th- Sunday 17th November 2024	Norwich
Thursday 21st- Saturday 23rd November 2024	Colchester
Thursday 28th- Saturday 30th November 2024	Didcot
Monday 2nd- Thursday 5th December 2024	Reading
<b>2025 dates</b>	
Monday 13th January- Sunday 16th June 2024	UK wide